

# CSAIL Pre-Award

“Pre-Award” constitutes all the process that facilitates a proposal’s preparation and submission prior to the award being received; CSAIL Pre-Award team will assist CSAIL PIs to prepare and submit federal/industry/foundation grant proposals as well as any types of research agreements, or Budget Only at the pre-proposal stage.

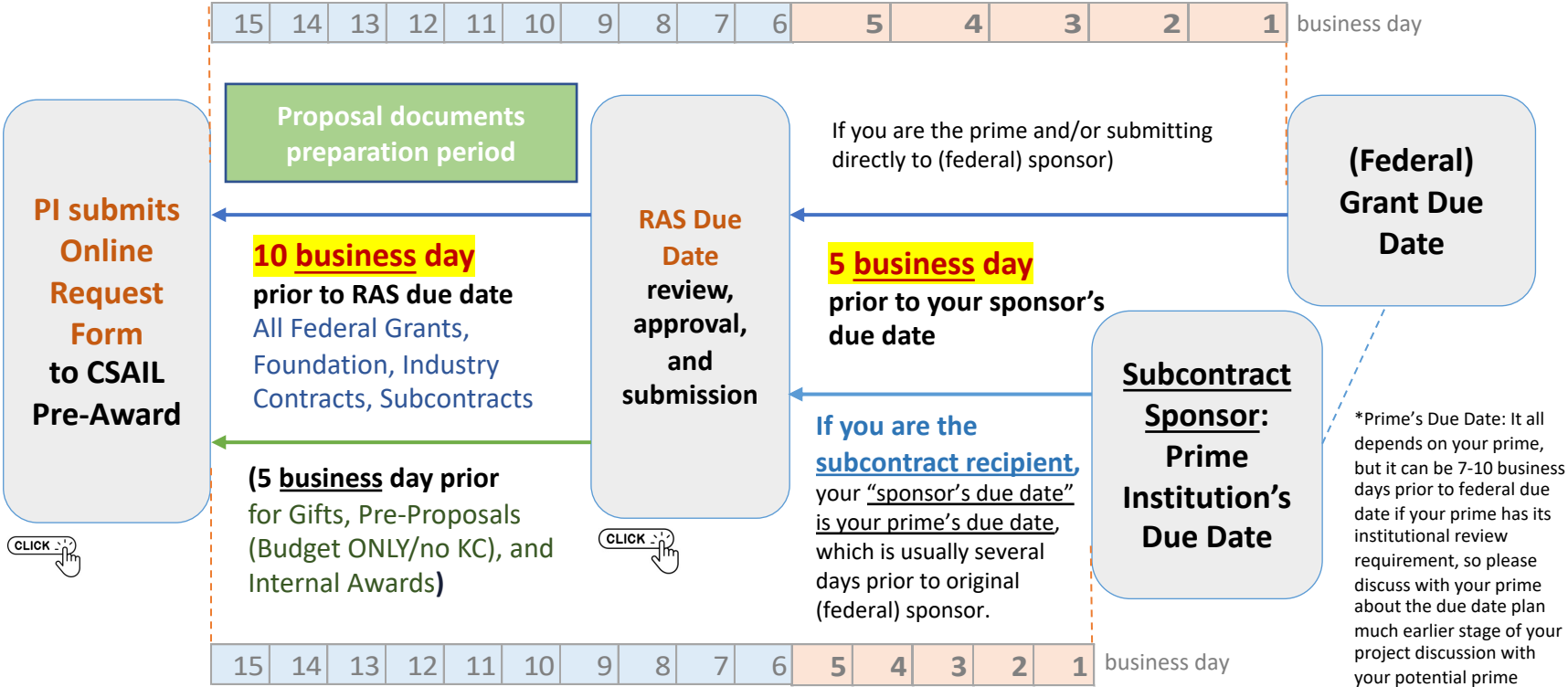
**If you have a plan for submitting upcoming proposal,**

please submit online CSAIL Proposal Request Form here



# Proposal Due Dates:

How to back calculate the due dates from sponsor's due date



**CSAIL Proposal Request Due Dates are:**

- **15 business day prior to your sponsor's due date [10 CSAIL prep + 5 RAS review]**  
for (a.) All Federal Grants, Foundation or Industry Contracts.
- **10 business day prior to sponsor's due date [5 CSAIL prep + 5 RAS review]**  
for (b) Gifts, Pre-Proposals (Budget ONLY/no KC), and Internal Awards.

\*Business day = M-F 9a-5p (EST) -- please do not include the weekends and holidays in the count.

For December/January proposals --

-- we will provide CSAIL Holiday Proposal Request Due Dates every Oct/November.

**CSAIL Pre-Award Team:**

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